

## Announcing MEA's 2017-18

### *Human, Civil Rights and Cultural Affairs Grants*

**MEA members**...Do you have a good idea for:

- helping students understand Human, Civil Rights and Cultural Affairs Issues?
- helping teachers understand and support the issues of Human, Civil Rights and Cultural Affairs?
- involving parents and community members with these issues?

The Maine Education Association will award no more than \$1,000 in grants to local associations (determined by the number of grant applications awarded). The grants are designed to help local association members provide HCR leadership in their schools and communities.

Grant money may be used for speakers, materials, space rental, or equipment. It may not be used to pay Association members for their work or for routine Association business. Activities funded must be aligned with MEA policy and at least one of the following Association goals:

- enhance the quality of education in public schools
- equalize educational opportunities for students in public education
- support Human, Civil Rights and Cultural Affairs development of members/students
- encourage participation in local Association activities
- enhance, broaden, or improve HCR issues in public schools

Grants are reviewed and funding decisions will be made by MEA's Human, Civil Rights and Cultural Affairs Committee. Grant applications must be postmarked, faxed or emailed to the MEA President's office in Augusta according to application directions by September 13, 2017.

# MEA's Human, Civil Rights and Cultural Affairs Grants Checklist

*Deadline for Applications: September 13, 2017*

## Directions:

All proposals must include the Grant Application Cover Page. Proposals should be no longer than three additional pages including supporting pictures, if any. Applicant must receive the signature of the local association president. Proposals may be hand delivered to the MEA office in Augusta no later than the close of business September 13, 2017, emailed to: LHeaney@maineaea.org, faxed to Linda Heaney at 207-623-2129, or mailed to:

Maine Education Association  
President's Office  
35 Community Drive  
Augusta, ME 04330

Each proposal must be signed by the local association president. *Late proposals will not be considered for funding.*

## Checklist for Applicants (Successful proposals must include all items in this section):

- Proposal includes up to 3 pages of proposal description and supporting elements, and a completed cover page.
- Proposal is signed by local association president.
- Applicant agrees to submit brief follow-up report with *receipts* (including pictures, if any) for use in MEA communications no later than **June 1, 2018**.
- Proposal requests are for up to \$1,000 and must include a reasonable, *detailed budget*.
- Money requested is for legitimate purposes such as speakers, consultants, rental of space, materials, travel, equipment, awards, programs, activities with students/staff, etc.
- Money requested will benefit or promote the Association and/or its goals and purposes.
- Proposal describes how the community will be made aware that MEA funded the proposal.

## Proposal provides evidence of meeting at least one Association goal (check all that apply)

- Proposal will enhance the quality of education in public schools.
- Proposal will equalize educational opportunities for students in public education.
- Proposal will improve the understanding of Human, Civil Rights and Cultural Affairs of members and/or students.
- Proposal will encourage membership in local, state and national association.





## **MEA's Human, Civil Rights and Cultural Affairs Grant Follow-Up Report**

This report and all receipts for expenditures related to your proposal must be submitted to the MEA President's Office no later than June 1, 2018. Please forward required information to: lheaney@maineea.org or MEA, 35 Community Drive, Augusta ME 04330, Attn: Linda Heaney

**Deadline for receipt of complete follow-up report: June 1, 2018**

1. Write a brief summary describing how successful you were in completing this project and meeting the goals of the project.

2. Write a brief summary describing how this project promoted the goals of the local and state associations.

3. Briefly describe other support, if any, the local or state association could have provided to make this project even more successful.